

GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAadvantage.gov. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.*

General Purpose Records Management Solutions Special Item No. 51-600 Electronic  
Records Management Solutions



The IQ Business Group, Inc.  
1410 Spring Hill Rd 4th flr  
McLean, VA 22102-3058  
<http://iqbginc.com/>

Contact for Contract Administration:  
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**Contract Number:** 47QSMA20D08P2

**Contract Period:** January 29, 2020 through January 28, 2025

### ***Company Overview***

IQ Business Group, Inc. (IQBG) is a provider of business transformation, technology and outsourcing solutions for the regulated industries and the public sector. For more than 10 years, IQBG has applied vertical intelligence with technology to help customers become more competitive, efficient and profitable. IQBG's primary areas of expertise include IT professional services.

IQBG provides a broad range of consulting services in strategy, operations, organization and change management, information technology, systems engineering and integration and program management. IQBG is committed to delivering results that transform enterprises to compete effectively and efficiently in the changing economy. We help achieve better business results in ways that fit financial and business goals.



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## **CUSTOMER INFORMATION**

### **1a. Table of awarded special item number with appropriate cross-reference to item descriptions and awarded price.**

SIN 51-600    Electronic Records Management Solutions    See GSA Pricing

### **1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.**

See GSA Pricing

### **1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.**

See GSA Pricing

### **2. Maximum order.**

The maximum order for SIN 51-600 Electronic Records Management Solutions is \$0.00

### **3. Minimum order.**

The minimum order is \$100.00

### **4. Geographic coverage.**

Domestic Delivery

### **5. Point of production.**

The IQ Business Group, Inc.  
1410 Spring Hill Rd 4th flr  
McLean, VA 22102-3058

### **6. Discount from list prices or statement of net price.**

Prices are NET.

### **7. Quantity discounts.**

Quantity Discounts: None  
Volume Discounts: None

### **8. Prompt payment terms.**

None



**9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.**

Government purchase cards are accepted at or below the micro-purchase threshold.

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.**

Government purchase cards are accepted above the micro-purchase threshold.

**10. Foreign items.**

None

**11a. Time of delivery.**

SIN 51 600 - DELIVERY TIME (As negotiated)

**11b. Expedited Delivery.**

Contact The IQ Business Group, Inc. for expedited delivery

**11c. Overnight and 2-day delivery.**

Contact The IQ Business Group, Inc. for overnight and 2-day delivery

**11d. Urgent Requirements.**

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

**12. F.O.B. point.**

48 contiguous states and DC

**13a. Ordering address.**

The IQ Business Group, Inc.  
1410 Spring Hill Rd 4th flr  
McLean, VA 22102-3058

**13b. Ordering procedures:**

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.



**14. Payment address.**

The IQ Business Group, Inc.  
P.O. Box 200080  
Pittsburgh, PA 15251-0080

**15. Warranty provision.**

Not Applicable

**16. Export packing charges.**

Not Applicable

**17. Terms and conditions of Government purchase card acceptance.**

None

**18. Terms and conditions of rental, maintenance, and repair.**

Not Applicable

**19. Terms and conditions of installation.**

Not Applicable

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices.**

Not Applicable

**20a. Terms and conditions for any other services.**

Not Applicable

**21. List of service and distribution points.**

Not Applicable

**22. List of participating dealers.**

Not Applicable

**23. Preventive maintenance.**

Not Applicable

**24a. Special attributes such as environmental attributes.**

None

**24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**

Not Applicable



**25. Data Universal Number System (DUNS) number.**

173064267

**26. Notification regarding registration in System for Award Management (SAM) database.**

CAGE Code: 50HF3

## LABOR CATEGORY DESCRIPTIONS SIN 51 600

| SIN    | JOB TITLE                                    | MIN ED           | MIN YRS EXP | RESPONSIBILITIES   |
|--------|--|------------------|-------------|--|
| 51-600 | Information Security Analyst I               | Bachelors Degree | 3           | Analyzes and defines security requirements for information protection. Defines and develops security policies required to implement users and groups responsible for maintaining and securing records access and retrieval. Designs, develops, engineers, and implements solutions that meet network, system, or application security requirements to protect records from unauthorized users. Analyzes the sensitivity of information and performs vulnerability and risk assessments on the basis of defined sensitivity and information flow. Must demonstrate the ability to work independently or under only general direction.   |
| 51-600 | Business Process Reengineering Specialist I  | Bachelors Degree | 1           | Provide technical support for Business Process Reengineering projects. Develop specifications for records management workflows or reporting configurations. Identify best practices and develop methodologies for change management and process reengineering for all records activity. Promote improved business management techniques for executing reports, managing record workflow from creation to disposition. Create process, activity, and data models. Develop improved information systems processes, methods, and practices. Contribute to process modernization projects. Perform requirements analyses and reverse engineering. Analyze business practices and functions to support enterprise-wide strategic systems planning. Apply reengineering disciplines to the development of migration strategies. Study, analyze, and evaluate information systems. Facilitate Joint Application Development (JAD) sessions and conducts formal workshops. |
| 51-600 | Business Process Reengineering Specialist II | Bachelors Degree | 3           | Provide technical support for Business Process Reengineering projects and overall management for specific task orders. Reviews and approves specifications for records management workflows or reporting configurations. Promote improved business management techniques for executing reports, managing record workflow from creation to disposition. Create process, activity, and data models. Develop improved information systems processes, methods, and practices. Contribute to process modernization projects. Perform requirements analyses and reverse engineering. Analyze business practices and functions to support enterprise-wide strategic systems planning. Apply reengineering disciplines to the development of migration strategies. Study, analyze, and evaluate information systems. Facilitate Joint Application  |

| SIN    | JOB TITLE  | MIN ED              | MIN YRS EXP | RESPONSIBILITIES  |
|--------|--|---------------------|-------------|---|
|        |  |                     |             | Development (JAD) sessions and conducts formal workshops.   |
| 51-600 | Law Clerk & Records Clerk                            | High School Diploma | 2           | Search for and study legal documents to investigate facts and law of cases. Support documents and maintain document files and case correspondence. Research and analyze law sources for review, approval, and use by staff. Serve copies of documents into records, document or other filing systems. Store, catalog, and maintain document information.  |
| 51-600 | Data Entry Keyer and Document Support Specialist     | High School Diploma | 2           | Compare data with source documents, or re-enter data in verification format to detect errors. Compile, sort and verify the accuracy of data before it is entered. Locate and correct data entry errors, or report them to supervisors. Maintain logs of activities and completed work. Read source documents, and enter data in specific data fields for subsequent entry, using keyboards or scanners. Load machines with required input or output media such as paper, disks, tape. Select materials needed to complete work assignments. Store completed documents in appropriate locations. Support records, content and document management activities.  |
| 51-600 | Organizational Change Management Outreach Specialist | Bachelors Degree    | 3           | Conduct business process redesign and implementation resulting from new program implementation. Conduct return on investment analysis. Conduct organizational impact analysis. Conduct stakeholder analysis to manage expectations, develop risk mitigation strategies, and develop functional skill set requirements. Conduct functional analysis and redesign based on new/modified activities. Alternatives analysis including gap assessment and implementation planning. Development of policies, procedures, documentation. Performance management (at the organizational, individual, and functional levels). Technical Process design and training in support and designing of new systems and processes. Development of program communication plan. Identification of key stakeholders (internal and external) and analysis of primary information needs. Development of stakeholder specific messaging regarding program benefits, stakeholder expectations, and program progress. Development of communications channels and timing of message delivery for each stakeholder group (e-mail, town hall, presentations, reports, |

| SIN    | JOB TITLE                                | MIN ED           | MIN YRS EXP | RESPONSIBILITIES  |
|--------|--|------------------|-------------|---|
|        |  |                  |             | dashboards, memoranda, policies, etc).  |
| 51-600 | Information Governance Specialist        | Bachelors Degree | 3           | Review current project strategy on an annual basis for continued alignment with agency objectives. Benchmark agency Records Management and eDiscovery programs against Federal and Industry standards . Identify Agency's performance against best practice and benchmark and make recommendations for improvement, where needed. Develop Information Governance Framework and Procedures, in line with Agency and Federal requirements.  |
| 51-600 | Records/Information Manager/Consultant I | Bachelors Degree | 3           | Oversees large, complex records management tasks (or several smaller tasks) staffed by professionals, paraprofessionals, and clerical personnel (both IQBG and subcontractor). Plans, staffs, and oversees efforts designed to develop or update records management systems at the enterprise level or for significant elements of the enterprise. Expert consulting in highly specialized, leading edge solutions involving information technologies, methodologies, and records management practices. Provides highly technical specialized guidance with regard to automated solutions to complex information processing problems. Often called upon as one of a few nationally recognized specialists with unique knowledge and skills. Assumes major project planning and execution responsibility at enterprise level. Manages multiple enterprise level projects planning and execution such as long range strategic planning. Directs all aspects of the information management function. Determines and promulgates operating philosophy of organization. Analyzes complex complete systems solutions according to user, enterprise, and industry trends. Recommends and implements ultimate solution to complex problems. Demonstrated ability to staff and lead/manage records inventory and/or records retention schedule development projects and personnel. May serve as a team member collecting information to be used for scheduling and file planning activities or may service as analyst for specialize area such as legal. |

| SIN    | JOB TITLE                                 | MIN ED           | MIN YRS EXP | RESPONSIBILITIES  |
|--------|---|------------------|-------------|---|
| 51-600 | Records/Information Manager/Consultant II | Bachelors Degree | 5           | Oversees large, complex records management tasks (or several smaller tasks) staffed by professionals, paraprofessionals, and clerical personnel (both IQBG and subcontractor). Plans, staffs, and oversees efforts designed to develop or update records management systems at the enterprise level or for significant elements of the enterprise. Expert consulting in highly specialized, leading edge solutions involving information technologies, methodologies, and records management practices. Provides highly technical specialized guidance with regard to automated solutions to complex information processing problems. Often called upon as one of a few nationally recognized specialists with unique knowledge and skills. Assumes major project planning and execution responsibility at enterprise level. Manages multiple enterprise level projects planning and execution such as long range strategic planning. Directs all aspects of the information management function. Determines and promulgates operating philosophy of organization. Analyzes complex complete systems solutions according to user, enterprise, and industry trends. Recommends and implements ultimate solution to complex problems. Demonstrated ability to staff and lead/manage records inventory and/or records retention schedule development projects and personnel. May serve as a team member collecting information to be used for scheduling and file planning activities or may service as analyst for specialize area such as legal. |
| 51-600 | Sr Records/Information Manager/Consultant | Bachelors Degree | 8           | Oversees large, complex records management tasks (or several smaller tasks) staffed by professionals, paraprofessionals, and clerical personnel (both IQBG and subcontractor). Plans, staffs, and oversees efforts designed to develop or update records management systems at the enterprise level or for significant elements of the enterprise. Expert consulting in highly specialized, leading edge solutions involving information technologies, methodologies, and records management practices. Provides highly technical specialized guidance with regard to automated solutions to complex information processing problems. Often called upon as one of a few nationally recognized specialists with unique knowledge and skills. Assumes major project planning and execution responsibility at enterprise level. Manages multiple enterprise level projects planning and execution such as long range strategic planning. Directs all aspects of the information management function. Determines and promulgates operating philosophy of organization. Analyzes   |

| SIN    | JOB TITLE   | MIN ED             | MIN YRS EXP | RESPONSIBILITIES  |
|--------|---|--------------------|-------------|---|
|        |   |                    |             | complex complete systems solutions according to user, enterprise, and industry trends. Recommends and implements ultimate solution to complex problems. Demonstrated ability to staff and lead/manage records inventory and/or records retention schedule development projects and personnel. May serve as a team member collecting information to be used for scheduling and file planning activities or may service as analyst for specialize area such as legal.   |
| 51-600 | Sr<br>Records/Information<br>Manager/Consultant<br>II | Graduate<br>Degree | 10          | Oversees large, complex records management tasks (or several smaller tasks) staffed by professionals, paraprofessionals, and clerical personnel (both IQBG and subcontractor). Plans, staffs, and oversees efforts designed to develop or update records management systems at the enterprise level or for significant elements of the enterprise. Expert consulting in highly specialized, leading edge solutions involving information technologies, methodologies, and records management practices. Provides highly technical specialized guidance with regard to automated solutions to complex information processing problems. Often called upon as one of a few nationally recognized specialists with unique knowledge and skills. Assumes major project planning and execution responsibility at enterprise level. Manages multiple enterprise level projects planning and execution such as long range strategic planning. Directs all aspects of the information management function. Determines and promulgates operating philosophy of organization. Analyzes complex complete systems solutions according to user, enterprise, and industry trends. Recommends and implements ultimate solution to complex problems. Demonstrated ability to staff and lead/manage records inventory and/or records retention schedule development projects and personnel. May serve as a team member collecting information to be used for scheduling and file planning activities or may service as analyst for specialize area such as legal. |

| SIN    | JOB TITLE   | MIN ED              | MIN YRS EXP | RESPONSIBILITIES   |
|--------|---|---------------------|-------------|--|
| 51-600 | Manager Information Governance; or, Records Officer | Bachelors Degree    | 8           | Has Served as a Records Officer or Manager of Information Governance responsible for developing, overseeing, and managing an ongoing, enterprise Records Management or Information Governance Program. Oversees large, complex records management tasks (or several smaller tasks) staffed by professionals, paraprofessionals, and clerical personnel (both IQBG and subcontractor). Plans, staffs, and oversees efforts designed to develop or update records management systems at the enterprise level or for significant elements of the enterprise. Expert consulting in highly specialized, leading edge solutions involving information technologies, methodologies, and records management practices. Provides highly technical specialized guidance with regard to automated solutions to complex information processing problems. Often called upon as one of a few nationally recognized specialists with unique knowledge and skills. Assumes major project planning and execution responsibility at enterprise level. Manages multiple enterprise level projects planning and execution such as long range strategic planning. Directs all aspects of the information management function. Determines and promulgates operating philosophy of organization. Analyzes complex complete systems solutions according to user, enterprise, and industry trends. Recommends and implements ultimate solution to complex problems. Demonstrated ability to staff and lead/manage records inventory and/or records retention schedule development projects and personnel. May serve as a team member collecting information to be used for scheduling and file planning activities or may service as analyst for specialize area such as legal. |
| 51-600 | Documentation Specialist                            | High School Diploma | 2           | Prepares and/or maintains documentation pertaining to processes, programming, systems operation and user documentation. Documents business specifications into user documentation. Plans, writes, and maintains systems and user support documentation efforts, including online help systems. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.<br><br>Writes, re-writes, and edits document management-related textual material. Performs research, analyzes technical literature, interviews and analyzes input from technical and operational staff to prepare original text. Writes analytical, interpretive, documentary and promotional copy. Coordinates and/or approves graphic elements and   |

| SIN    | JOB TITLE           | MIN ED              | MIN YRS EXP | RESPONSIBILITIES  |
|--------|---------------------|---------------------|-------------|---|
|        |                     |                     |             | mechanical layout of camera-ready copy. May coordinate the internal or external production and distribution of materials. May supervise the activities of less experienced staff. Also develops, drafts, revises, and edits reports, articles, manuals, specifications, presentation materials, and other technical documents, using rough outlines and materials. Interprets information obtained through research and provided by technical specialists. Applies knowledge of documentation content and format standards to prepare, edit, and publish technical materials. May also perform as editor.             |
| 51-600 | Business Analyst I  | High School Diploma | 2           | Performs a specific range of business, management and technical system analysis support functions and reporting. Follows reliability and maintainability guidance and policy to minimize life cycle costs of finished products.   |
| 51-600 | Business Analyst II | Bachelors Degree    | 5           | Performs a specific range of business, management and technical system analysis support functions and reporting. Follows reliability and maintainability guidance and policy to minimize life cycle costs of finished products. Acts as lead analyst on larger projects   |
| 51-600 | Project Manager I   | Bachelors Degree    | 3           | Performs day-to-day management of assigned delivery orders projects that involve teams of data processing and other information systems/management professional who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending and implementing various systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Demonstrates solid writing and oral communication skills.  |
| 51-600 | Project Manager II  | Bachelors Degree    | 5           | Performs day-to-day management of assigned delivery orders projects that involve teams of data processing and other information systems/management professional who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending and implementing various systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinate the planning and production of all activities associated with assigned delivery order projects. Demonstrates solid writing and oral communication skills. |

| SIN    | JOB TITLE           | MIN ED           | MIN YRS EXP | RESPONSIBILITIES  |
|--------|---------------------|------------------|-------------|---|
| 51-600 | Project Manager III | Bachelors Degree | 8           | Performs day-to-day management of assigned delivery orders projects that involve teams of data processing and other information systems/management professional who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending and implementing various systems. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinate the planning and production of all activities associated with assigned delivery order projects. Demonstrates solid writing and oral communication skills.   |
| 51-600 | Projgram Manager 1  | Bachelors Degree | 10          | Performs day-to-day management of multiple assigned delivery orders projects that represent coordinated, related work streams that comprise a larger program; often involving an enterprise, multi-year effort that involves multiple projects and subproject teams of data processing and other information systems/management professional who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending and implementing various systems. Manages the project managers of the individual projects and subprojects and provides summary program manager activities reporting to an executive manager or management group. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinate the planning and production of all activities associated with assigned delivery order projects. Demonstrates solid writing and oral communication skills. |
| 51-600 | Projgram Manager 2  | Graduate Degree  | 10          | Performs day-to-day management of multiple assigned delivery orders projects that represent coordinated, related work streams that comprise a larger program; often involving an enterprise, multi-year effort that involves multiple projects and subproject teams of data processing and other information systems/management professional who have previously been involved in analyzing, designing, integrating, testing, documenting, converting, extending and implementing various systems. Manages the project managers of the individual projects and subprojects and provides summary program manager activities reporting to an executive manager or management group. Demonstrates proven skills in those technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinate the planning and production of all activities associated with assigned delivery order projects. Demonstrates solid writing and oral communication skills. |

| SIN    | JOB TITLE                                 | MIN ED           | MIN YRS EXP | RESPONSIBILITIES  |
|--------|---|------------------|-------------|---|
| 51-600 | Software Engineer I                       | Bachelors Degree | 3           | Works under supervision to support the activities of a Systems Architect and or Project Manager. Supports the design, development, maintenance, and operating efficiency of a software system or subsystem. Supports the use of software engineering tools such as database design tools, automated test and analysis tools. Maintains knowledge of various software and component architectures such as COM/DCOM, CORBA, JAVA, HTML etc.. Experienced with relational database management systems and Internet/Intranet software applications and products. Trains users in applications programming and other user personnel in the use of systems software and related hardware. Performs other duties as assigned |
| 51-600 | Software Engineer II                      | Bachelors Degree | 5           | Works under supervision to support the activities of a Systems Architect and or Project Manager. Supports the design, development, maintenance, and operating efficiency of a software system or subsystem. Supports the use of software engineering tools such as database design tools, automated test and analysis tools. Maintains knowledge of various software and component architectures such as COM/DCOM, CORBA, JAVA, HTML etc.. Experienced with relational database management systems and Internet/Intranet software applications and products. Trains users in applications programming and other user personnel in the use of systems software and related hardware. Performs other duties as assigned |
| 51-600 | Network & Systems Engineering Support     | Bachelors Degree | 3           | Performs and trouble shoots a variety of network related issues. Performs a variety of network management functions related to the operation, performance or availability of data communications and networks. Advanced knowledge of network operating systems. Provides planning, analyses, strategic planning, design, development, implementation and pre and post-implementation for telecommunications aspects of projects. Manages network Email functions. Establishes mailboxes and monitors mail performance on the network. Troubleshoots network/user problems, presents resolutions for implementation  |
| 51-600 | Sr. Network & Systems Engineering Support | Bachelors Degree | 5           | Performs and trouble shoots a variety of network related issues. Performs a variety of network management functions related to the operation, performance or availability of data communications and networks. Advanced knowledge of network operating systems. Provides planning, analyses, strategic planning, design, development, implementation and pre and post-implementation for telecommunications aspects of projects. Manages network Email functions. Establishes mailboxes and monitors mail performance on the network.   |



| SIN    | JOB TITLE   | MIN ED           | MIN YRS EXP | RESPONSIBILITIES   |
|--------|---|------------------|-------------|--|
|        |   |                  |             | Troubleshoots network/user problems, presents resolutions for implementation   |
| 51-600 | Senior Subject Matter Expert Administration Support | Bachelors Degree | 8           | System Administration Support for Content Lifecycle Management and all software components<br>System Administration Support for Advanced Early Case Assessment and Review software components. System Administration Support for Social Media Capture Software Components<br>System administration for IT, Infrastructure, data, business intelligence, security, and application support. |

## GSA PRICING SIN 51 600

| Job Title  | GSA Price w<br>IFF |
|--|--------------------|
| Information Security Analyst I                       | \$ 126.48          |
| Business Process Reengineering Specialist I          | \$ 148.00          |
| Business Process Reengineering Specialist II         | \$ 156.25          |
| Law & Records Clerk                                  | \$ 75.63           |
| Data Entry Keyer/Document Support Specialist         | \$ 35.13           |
| Organizational Change Management Outreach Specialist | \$ 143.50          |
| Information Governance Specialist                    | \$ 98.84           |
| Records Information Manager Consultant I             | \$ 80.93           |
| Records Information Manager Consultant II            | \$ 101.99          |
| Sr Records Information Manager Consultant            | \$ 156.37          |
| Sr Records Information Manager Consultant II         | \$ 160.05          |
| Manager Information Governance /Records Officer      | \$ 121.42          |
| Documentation Specialist                             | \$ 87.59           |
| Business Analyst I                                   | \$ 98.84           |
| Business Analyst II                                  | \$ 138.38          |
| Project Manager I                                    | \$ 122.28          |
| Project Manager II                                   | \$ 140.62          |
| Project Manager III                                  | \$ 206.55          |
| Program Manager II                                   | \$ 158.44          |
| Program Manager III                                  | \$ 191.31          |
| Software Engineer I                                  | \$ 133.49          |
| Software Engineer II                                 | \$ 142.54          |
| Network & Systems Engineering Support                | \$ 139.76          |
| Sr. Network & Systems Engineering Support            | \$ 151.77          |
| Senior Subject Matter Expert Administration Support  | \$ 171.70          |